

PROGRAM COMPLETION FORM

ICE Receivable Management Professional Designations

Participant Information:

Name: _____ Title: _____
 Company Name: _____
 Company Address: _____
 Company Phone Number: _____ Email: _____

I have completed the following program

Certification Program

Associate Program
 Prerequisite: ICE Certification

Date Completed: _____

INSURANCE MODULE

Required	
Delivering Insurance Services - AIS 25 (AICPCU)	attach proof of course completion

Required	
Property and Liability Insurance Principles - INS 21 (AICPCU)	attach proof of course completion

Electives (Must Complete One)

Electives (Must Complete One)

Associate Program elective cannot be the same as the course taken for the completion of the Certification program.

Check off course completed & attach proof of course completion	
Principles of Premium Auditing - APA 91 (AICPCU)	
Personal Insurance - 22 (AICPCU) INS	
Commercial Insurance - 23 (AICPCU) INS	

Check off course completed & attach proof of course completion	
Premium Auditing Applications - APA 92 (AICPCU)	
Personal Insurance - 22 (AICPCU) INS	
Commercial Insurance - INS 23 (AICPCU)	

FINANCE MODULE

Required	
Basic Financial Accounting	attach proof of course completion

Required	
Accounting and Finance for Insurance Professionals - CPCU 540 (AICPCU)	attach proof of course completion

BUSINESS SKILLS MODULE

Electives (Must Complete One)

Electives (Must Complete One)

Associate Program elective cannot be the same as the elective taken for the completion of the Certification program.

<u>Topic Area</u>	Enter course title & attach proof of course completion
Collection Law	
The Essentials of Communication	
Handling Conflict and Confrontation	
Negotiation Techniques	
Collecting Accounts Receivable	
Business Writing & Grammar Skills	

<u>Topic Area</u>	Enter course title & attach proof of course completion
Collection Law	
The Essentials of Communication	
Handling Conflict and Confrontation	
Negotiation Techniques	
Collecting Accounts Receivable	
Business Writing & Grammar Skills	

UPON COMPLETION OF A PROGRAM

MAIL COURSE COMPLETION FORM AND PROOF OF COURSE COMPLETION DOCUMENTS TO:

ICE
ATT.: Ken Godfrey
40 Fourth St.
Suite 246
Petaluma, CA 94952